

Proposal Form for Research Projects

Standard proposals (requested funds exceeding CHF 50,000)

Project title:
 Short but meaningful title

Start date: **Duration:**
 Date Months (max. 36)

Amount requested:
 (total from page 8)
 Amount in Swiss francs (CHF)

New Project

Project Continuation

Project Extension

Please check one box.

Continuation / extension of project:

Project title (only in case of a project continuation / extension)

Original project funded by:

Funding organization

Amount of funding:

Amount in Swiss francs (CHF)

Research institution:
 (of main applicant)

University, faculty, institute

Main applicant:
 (person accountable to the Hasler Foundation; see remark on top of page 3)

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Name, academic degree, position within institution

Full address, contact data (email, phone)

In case the main applicant is not able to act in a legally binding way on behalf of his/her organisational unit (i.e. he/she is not a professor, is not permanently employed in a scientific position and does not dispose of a budget of his/her own) the backing of the head of the applicant's organisational unit or another person with the relevant powers is mandatory. The funds of the Hasler Foundation are paid out to (the account of) the backer who takes over the responsibility for the correct appropriation of the funds provided. An accompanying letter by the backer to this end is required (see page 9).

Backer:

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Name, academic degree, position within institution

Full address, contact data (email, phone)

Project abstract:

Context, project goals, expected results. Please do not exceed the space provided.

Has this or a similar project been submitted to another funding body within the last year?

YES or NO

Name of funding body:

Only in case the project has been submitted to another funding organization.

Why has a funding been declined?

Please state the reasoning of the funding body (only in case the project has been submitted to and rejected by another funding organization).

What are the reasons that this proposal cannot be submitted to SNF or CTI?

Please state why your proposal does not fit into the funding framework of SNF or CTI and would therefore be rejected by these institutions.

Co-Operation between Research Institutions

The Hasler Foundation encourages co-operations between researchers from different universities/ETH institutions and/or universities of applied science. Nevertheless, the Hasler Foundation requires a single person (main applicant) to act in lieu of the co-operating bodies and to be responsible to the Hasler Foundation for the proposed project. All funding will be handed out to the (institution of the) main applicant who in turn will be responsible for the correct distribution among the co-operating parties.

Research institution:
(of co-applicant)

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Co-applicant:

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Name, academic degree, position within institution

Full address, contact data (email, phone)

Research institution:
(of co-applicant)

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Co-applicant:

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Name, academic degree, position within institution

Full address, contact data (email, phone)

Research institution:
(of co-applicant)

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Co-applicant:

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Name, academic degree, position within institution

Full address, contact data (email, phone)

Co-Operation between Research Institutions and Start-up Companies

In the case of applied research where a research institution co-operates with a start-up company the Hasler Foundation is only prepared to fund the part of the research institution. Co-operations with established companies cannot be supported by the Hasler Foundation.

Company:

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Co-applicant:

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Name, professional education, position within company

Full address, contact data (email, phone)

Project Team

Please provide a fully-staffed project team, including team members whose funding is provided by other sources than the Hasler Foundation. In case some individuals are not yet recruited give their names as "NN".

TM	Name and Institution	Academic degree or diploma	Ph.D.stud. (YES/NO)	Function within project / tasks assigned
<i>Team Leader</i>				

Team Members

Scientific Network

International Co-Operation

With whom at which institutions in which countries
Context and nature of co-operation

National Co-Operation

With whom at which institutions
Context and nature of co-operation

Project Funding

Personnel

The funding rules of the Hasler Foundation correspond to the rules of the Swiss National Science Foundation (SNF) or, if applicable, to the rules of the Swiss Innovation Agency (Innosuisse). In particular, salaries of Ph. D. students are paid according to SNF rates (http://www.snf.ch/downloads/allg_doktorierende_d.pdf)

Ph. D. Students

A TM (Team Member #) see Project Team	B		C	D	Applicable SNF rate	Project Involvement in % of a full time occupation	SNF salary = SNF rate x P.I.
	Surname	First Name	Nationality	Academic degree or diploma Dated (month, year) Issuing institution	1 st year	1 st year	1 st year
					2 nd year	2 nd year	2 nd year
	Date of birth	Sex (M / F)	Ph. D. supervisor		3 rd year	3 rd year	3 rd year

SNF salary = gross salary calculated according to SNF rates, i.e. SNF rate x P.I. The actual salary of a Ph. D. student is of no importance to the Hasler Foundation.

A	B	C	D	Applicable SNF rate	Project Involvement in %	SNF salary

A	B	C	D	Applicable SNF rate	Project Involvement in %	SNF salary

A	B	C	D	Applicable SNF rate	Project Involvement in %	SNF salary

A	B	C	D	Applicable SNF rate	Project Involvement in %	SNF salary

A	B	C	D	Applicable SNF rate	Project Involvement in %	SNF salary

A. TOTAL Ph. D. students	
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Other Personnel Remunerated On the Basis of Their Salary

TM (Team Member#) see Project Team	A		B	C	D	Gross salary (100% occupation)	Project Involvement in % of a full time occupation	Gross project salary = Gross salary x P.I.
	Surname		Nationality	Sex (M / F)	Academic degree or diploma	1 st year	1 st year	1 st year
	First Name				Dated (month, year)	Issuing institution	2 nd year	2 nd year
Date of birth		Function within project		3 rd year	3 rd year	3 rd year		

A	B		C	D	Gross salary (100%)	Project Involvement in %	Gross project salary

A	B		C	D	Gross salary (100%)	Project Involvement in %	Gross project salary

A	B		C	D	Gross salary (100%)	Project Involvement in %	Gross project salary

A	B		C	D	Gross salary (100%)	Project Involvement in %	Gross project salary

A	B		C	D	Gross salary (100%)	Project Involvement in %	Gross project salary

B. TOTAL other personnel remunerated on the basis of their salary	
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Personnel Remunerated On an Hourly Basis (Fees)

A	B	C	D	Hourly rate	Number of hours	Fee = Hourly rate x No. of hours
TM (Team Member#) see Project Team	Surname		Academic degree or diploma	1 st year	1 st year	1 st year
	First Name	Nationality	Dated (month, year) Issuing institution	2 nd year	2 nd year	2 nd year
	Date of birth	Sex (M / F)	Function within project	3 rd year	3 rd year	3 rd year

A	B	C	D	Hourly rate	Number of hours	Fee

A	B	C	D	Hourly rate	Number of hours	Fee

A	B	C	D	Hourly rate	Number of hours	Fee

A	B	C	D	Hourly rate	Number of hours	Fee

A	B	C	D	Hourly rate	Number of hours	Fee

A	B	C	D	Hourly rate	Number of hours	Fee

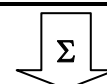
C. Fees	
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Summary of Funds Required for Project Staffing

A. TOTAL Ph. D. students	
B. TOTAL other personnel remunerated on the basis of their salary	
Salaries (A + B)	

	Place	Social security rate (%)	x	Salaries	=	Social security
Social security						

C. Fees	
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D. Total costs of project staff (salaries + social security + fees)	
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Other Expenses

Equipment, consumables, travel, conference participation etc.

The Hasler Foundation will not pay any cost of overheads for the central infrastructure.

E. Total other expenses	

Project Costs

D. Total costs of project staff	
E. Total other expenses	
F. Total costs of project	

Funding From Other Sources

G. Funding from other sources	

Total amount requested from the Hasler Foundation (F – G)	
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Attachments

Please attach the following documents to this form:

1. CV and publication list of applicants

2. List of experts

Please name at least three experts (full contact details) in the field of the planned research who are capable and willing to assist the Scientific Committee of the Hasler Foundation in assessing your proposal.

3. Detailed project description

3.1. Summary (one page)

3.2. Research plan

- **Field of research**
Please describe the state of research in the field. Refer to the most significant publications.
- **Goals and objectives of the project**
- **Scientific methods to be applied**
- **Significance of the planned research**
 - to the scientific community
 - to potential users
 - to specific interest groups
 - to society in general

3.3. Project planning, time scheduling, and resource allocation

- **Time schedule**
Start date, end date, milestones (see below)
- **Milestones**
Please describe the important steps in your work that allow you to measure the results achieved so far and to decide on possible adjustments in the work schedule. Whenever a relevant decision has to be taken (e.g. which conceptual variant to follow) the results upon which the decision is based are to be treated as milestones.
- **Work packages**
Please define the work packages necessary to successfully meet milestones and the final project goal, and allocate the necessary resources (people, time, money).
- **Deliverables**
Tangible results such as
 - Documents with (working) title and expected contents
 - Software, hardware or systems with expected functionality

4. Additional documents

Please feel free to provide the Hasler Foundation with any other information you consider relevant to your proposal.

5. Accompanying letter by backer

Only if a backer is required (see page 2)

Conditions of Funding by the Hasler Foundation

As a rule, the financial support of the Hasler Foundation is split into annual tranches. Each subsequent tranche is paid out subject to a report in writing providing details of the results achieved so far. At the end of the project a final report shall give a full account of the project comparing the results achieved to the research plan.

The Hasler Foundation does not claim any rights to the results of the research it has funded or co-funded but grants its support subject to the condition that all results achieved are made public, appropriately mentioning the support of the Hasler Foundation.

For academic research projects the relevant conditions of funding by the Swiss National Science Foundation ([SNF](#)) apply mutatis mutandis. Projects by Swiss Universities of Applied Science must follow the applicable rules of the Swiss Innovation Agency ([Innosuisse](#)).

The Hasler Foundation is under no obligation whatsoever to accept internal rules of universities and institutes which set forth special conditions for funding projects. Any amount granted by the Hasler Foundation is at its own discretion and can be linked to additional conditions.

In accepting funding by the Hasler Foundation the recipients of the funding acknowledge their consent with these Conditions of Funding.

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